

REQUEST FOR QUOTATION <i>(THIS IS NOT AN ORDER)</i>		THIS RFQ <input type="checkbox"/> IS <input checked="" type="checkbox"/> IS NOT A SMALL BUSINESS SET ASIDE		PAGE 1	OF 2	PAGES
1. REQUEST NO. RFQ0075-12		2. DATE ISSUED 08/16/2012	3. REQUISITION/PURCHASE REQUEST NO. 2112ITSD00908		4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1	RATING
5a. ISSUED BY Equal Employment Opportunity Comm. 131 M Street N.E. 4th Floor Washington DC 20507				6. DELIVERY BY (Date)		
				7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)		
				9. DESTINATION		
5b. FOR INFORMATION CALL: (No collect calls)				a. NAME OF CONSIGNEE Office of Information Technology		
NAME Gregory Browne		AREA CODE 202	TELEPHONE NUMBER NUMBER 663-4292	b. STREET ADDRESS 131 M Street N.E.		
8. TO:						
a. NAME		b. COMPANY		Attn: CHRIS FARMER		
c. STREET ADDRESS				c. CITY Washington		
d. CITY		e. STATE	f. ZIP CODE	d. STATE DC	e. ZIP CODE 20507	
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS (Date) 08/27/2012 1400 ET		IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.				

11. SCHEDULE (Include applicable Federal, State and local taxes)

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
0001	SEE INSTRUCTIONS FOR RFQ0075-12 CONTAINED IN ATTACHMENT NO. 1. MPKI FOR SSL PREMIUM EV CERTIFICATE UNITS. QUANTITY: 18 EACH. THE UNIT OF ISSUE "JA" MEANS "JOB".	18	JA		
0002	Gold Support. QUANTITY: 1 EACH. THE UNIT OF ISSUE "JA" MEANS "JOB". Continued ...	1	JA		

12. DISCOUNT FOR PROMPT PAYMENT	a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS	
				NUMBER	PERCENTAGE

NOTE: Additional provisions and representations are are not attached

13. NAME AND ADDRESS OF QUOTER			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION
a. NAME OF QUOTER					
b. STREET ADDRESS			16. SIGNER		
c. COUNTY			a. NAME (Type or print)		b. TELEPHONE
					AREA CODE
d. CITY	e. STATE	f. ZIP CODE	c. TITLE (Type or print)		NUMBER

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
RFQ0075-12

PAGE 2 OF 2

NAME OF OFFEROR OR CONTRACTOR

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)

ATTACHMENT NO. 1
INSTRUCTIONS FOR
REQUEST FOR QUOTATION NO. 0075-12

- I. THE EEOC HAS A REQUIREMENT FOR VERISIGN CERTIFICATES AND GOLD SUPPORT IN ACCORDANCE WITH THE ATTACHED RFQ. OPEN MARKET QUOTES WILL BE CONSIDERED. A FIRM FIXED-PRICE PURCHASE ORDER IS ANTICIPATED.
- II. PLEASE, COMPLETE PAGE 1, BLOCKS 12 THROUGH 16 OF THE STANDARD FORM 18 ALONG WITH THE PRICING INFORMATION REQUESTED FOR EACH LINE ITEM NUMBER, COMPLETE THE RFQ QUESTIONNAIRE, AND RETURN YOUR QUOTE VIA FAX TO (202) 663-4178, ATTN: GREGORY BROWNE ON OR BEFORE 27 AUG 2012 AT 2:00 P.M. EST. A QUOTATION SUBMITTED VIA E-MAIL ADDRESSED TO GREGORY.BROWNE@EEOC.GOV WILL BE ACCEPTED ON OR BEFORE 27 AUG 2012 AT 2:00 P.M. EST.
- III. SUBMISSION OF QUOTATION
- QUOTATIONS SHALL BE ORGANIZED INTO TWO (2) SEPARATE VOLUMES: VOLUME I – TECHNICAL QUOTATION, AND VOLUME II – PRICE. PRICING SHALL NOT BE INCLUDED IN VOLUME I. VENDORS SHALL PROVIDE A WRITTEN RESPONSE TO THE STANDARDS CONTAINED IN THE EVALUATION FACTORS IN VOLUME I.
- IV. SUBMISSION OF QUESTIONS
- QUESTIONS REGARDING THIS REQUEST FOR QUOTATION SHOULD BE SUBMITTED TO GREGORY BROWNE, VIA E-MAIL AT GREGORY.BROWNE@EEOC.GOV. TELEPHONE INQUIRIES OR RESPONSES ARE NOT ACCEPTABLE. THE DEADLINE FOR SUBMISSION OF QUESTIONS REGARDING RFQ0075-12 IS 20 AUG 2012 AT 1:00 P.M. EST.
- V. BASIS FOR AWARD
- THE GOVERNMENT WILL AWARD A PURCHASE ORDER TO THE VENDOR SUBMITTING THE LOWEST PRICED TECHNICALLY ACCEPTABLE QUOTATION THAT MEETS OR EXCEEDS THE GOVERNMENT’S REQUIREMENTS.

VI. EVALUATION FACTORS FOR AWARD

IN ORDER TO BE CONSIDERED TECHNICALLY ACCEPTABLE, QUOTATIONS MUST MEET THE REQUIREMENTS LISTED IN THE ATTACHED RFQ. THE FOLLOWING GO/NO-GO FACTORS SHALL BE USED TO EVALUATE QUOTES:

Factors Evaluated as Go/No Go

Factor	Standard
1. Experience with Verisign Products	The vendor must provide evidence that they can provide professional support services for MPKI for SSL Premium EV Certificates. The vendor must provide evidence that it has successfully performed a minimum of three (3) contracts for the same or similar services within the past two (2) years to include contract type, contract number, contract value, point of contact telephone number, and type of service provided.
2. Inventory	The vendor must provide the quantity and brand name specified.
3. Time of Delivery	The vendor must deliver the required items within ten (10) business days after award of purchase order. The vendor must provide a written statement with their quote indicating that the vendor can meet or exceed the required time of delivery.

NOTES:

A. CENTRAL CONTRACTOR REGISTRATION

PURSUANT TO FAR CLAUSE 52.232-33 ENTITLED, “PAYMENT BY ELECTRONIC FUNDS TRANSFER (EFT) -CENTRAL CONTRACTOR REGISTRATION (OCT 2003)”, THE GOVERNMENT INTENDS TO MAKE PAYMENT VIA ELECTRONIC FUNDS TRANSFER, USING INFORMATION PROVIDED IN THE CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE. CONTRACTOR REGISTRATION IN THE FEDERAL GOVERNMENT’S CCR DATABASE IS REQUIRED PRIOR TO AWARD OF ANY CONTRACT, BASIC AGREEMENT, BASIC ORDERING AGREEMENT, OR BLANKET PURCHASE AGREEMENT. CONTRACTORS MAY REGISTER ON-LINE AT THE CCR WEBSITE: <http://www.ccr.gov>.

B. METHOD OF PAYMENT

PURSUANT TO FAR CLAUSE 52.232-36 ENTITLED, "PAYMENT BY THIRD PARTY (FEB 2010), THE GOVERNMENT'S METHOD OF PAYMENT FOR SERVICES RENDERED WILL BE VIA GOVERNMENT-WIDE COMMERCIAL PURCHASE CARD. THE CONTRACTOR WILL CONTACT THE EEOC PURCHASE CARDHOLDER TO OBTAIN THE APPLICABLE PURCHASE CARD ACCOUNT NUMBER. THE NAME AND TELEPHONE NUMBER OF THE APPLICABLE EEOC PURCHASE CARDHOLDER WILL BE PROVIDED BY THE CONTRACTING OFFICER AT THE TIME OF AWARD.

C. QUESTIONS REGARDING THIS RFQ SHOULD BE DIRECTED TO THE ATTENTION OF GREGORY BROWNE AT (202) 663-4292.

RFQ QUESTIONNAIRE

COMPANY NAME AND ADDRESS: _____

TAX IDENTIFICATION NUMBER: _____

DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER: _____

IS YOUR COMPANY REGISTRATION STATUS CURRENT IN THE CENTRAL CONTRACTOR REGISTRATION? YES _____, NO _____

PROPOSED TIME OF DELIVERY OR PERIOD OF PERFORMANCE AFTER RECEIPT OF ORDER: _____

FOB POINT: _____

DO YOU ACCEPT CREDIT CARDS AS A METHOD OF PAYMENT? YES _____, NO _____

TYPE OF BUSINESS - PLEASE, CHECK THE APPROPRIATE ITEM(S):

____ SMALL, ____ LARGE, ____ DISADVANTAGED
____ WOMAN-OWNED ____ OTHER

CONTRACTOR'S POINT OF CONTACT: _____

TITLE: _____

TELEPHONE NUMBER: _____

FAX NUMBER: _____

SIGNATURE

DATE OF QUOTE