

U.S. Equal Employment Opportunity Commission
FEDERAL AGENCY ANNUAL EEO PROGRAM STATUS REPORT

For period covering October 1, ____, to September 30, ____.

PART A Department or Agency Identifying Information	1. Agency		1.	
	1.a. 2 nd level reporting component			
	1.b. 3 rd level reporting component			
	1.c. 4 th level reporting component			
	2. Address		2.	
	3. City, State, Zip Code		3.	
	4. CPDF Code	5. FIPS code(s)	4.	5.
PART B Total Employment	1. Enter total number of permanent full-time and part-time employees			1.
	2. Enter total number of temporary employees			2.
	3. Enter total number employees paid from non-appropriated funds			3.
	4. TOTAL EMPLOYMENT [add lines B 1 through 3]			4.
PART C Agency Official(s) Responsible For Oversight of EEO Program(s)	1. Head of Agency Official Title		1.	
	2. Agency Head Designee		2.	
	3. Principal EEO Director/Official Official Title/series/grade		3.	
	4. Title VII Affirmative EEO Program Official		4.	
	5. Section 501 Affirmative Action Program Official		5.	
	6. Complaint Processing Program Manager		6.	
	7. Other Responsible EEO Staff			

PART D List of Subordinate Components Covered in This Report	Subordinate Component and Location (City/State)	CPDF and FIPS codes	

EEOC FORMS and Documents Included With This Report

* Executive Summary [FORM 715-01 PART E], that includes:		* Optional Annual Self-Assessment Checklist Against Essential Elements [FORM 715-01PART G]	
<input type="checkbox"/> Brief paragraph describing the agency's mission and mission-related functions		* EEO Plan To Attain the Essential Elements of a Model EEO Program [FORM 715-01PART H] for each programmatic essential element requiring improvement	
<input type="checkbox"/> Summary of results of agency's annual self-assessment against MD-715 "Essential Elements"		* EEO Plan To Eliminate Identified Barrier [FORM 715-01 PART I] for each identified barrier	
<input type="checkbox"/> Summary of Analysis of Work Force Profiles including net change analysis and comparison to RCLF		* Special Program Plan for the Recruitment, Hiring, and Advancement of Individuals With Targeted Disabilities for agencies with 1,000 or more employees [FORM 715-01 PART J]	
<input type="checkbox"/> Summary of EEO Plan objectives planned to eliminate identified barriers or correct program deficiencies		* Copy of Workforce Data Tables as necessary to support Executive Summary and/or EEO Plans	
<input type="checkbox"/> Summary of EEO Plan action items implemented or accomplished		* Copy of data from 462 Report as necessary to support action items related to Complaint Processing Program deficiencies, ADR effectiveness, or other compliance issues.	
* Statement of Establishment of Continuing Equal Employment Opportunity Programs [FORM 715-01 PART F]		* Copy of Facility Accessibility Survey results as necessary to support EEO Action Plan for building renovation projects	
* Copies of relevant EEO Policy Statement(s) and/or excerpts from revisions made to EEO Policy Statements		* Organizational Chart	