EEOC FORM

U.S. Equal Employment Opportunity Commission

715-01 PART J

FEDERAL AGENCY ANNUAL EEO PROGRAM STATUS REPORT

Special Program Plan for the Recruitment, Hiring, and Advancement of Individuals With Targeted Disabilities

PART I	I. Agency		1.									
Department or Agency	I.a. 2 nd Level Component		l.a.									
Information	I.b. 3 rd Level or lower		I.b.									
PART II Employment Trend and Special Recruitment for Individuals With Targeted Disabilities	Enter Actual Number		. beginning of FY.			end of FY.			Net Change			
	at the		nber	%	% 1		lumber %		Number	Rate of Change		
	Total Work Force			100.00	%	100.		00%				
	Reportable Disability											
	Targeted Disability*											
	* If the rate of change for persons with targeted disabilities is not equal to or greater than the rate of change for the total workforce, a barrier analysis should be conducted (see below).											
	. Total Number of Applications Received From Persons With Targeted Disabilities during the reporting period.											
	2. Total Number of S Disabilities during the	Selections of Individuals with Targeted e reporting period.										
PART III	Participation Rates In Ag	ency E	Employ	ment Pro	grams							
Other Employment/Personnel Programs		ns .	TOTAL		rtable ability	Targeted Disability		Not Identified		No Disability		
				#	%	#	%	#	%	#	%	
3. Competitive Promotions												
4. Non-Competit	tive Promotions											
5. Employee Care	eer Development Progran	ns										
5.a. Grades 5 -	12											
5.b. Grades 13	- 14											
5.c. Grade 15/SES												
6. Employee Recognition and Awards												
6.a. Time-Off Awards (Total hrs awarded)												
6.b. Cash Awards (total \$\$\$ awarded)												
6.c. Quality-Step Increase												

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Part IV Identification and Elimination of Barriers	Agencies with 1,000 or more permanent employees MUST conduct a barrier analysis to address any barriers to increasing employment opportunities for employees and applicants with targeted disabilities using FORM 715-01 PART I. Agencies should review their recruitment, hiring, career development, promotion, and retention of individuals with targeted disabilities in order to determine whether there are any barriers.
Part V Goals for Targeted Disabilities	Agencies with 1,000 or more permanent employees are to use the space provided below to describe the strategies and activities that will be undertaken during the coming fiscal year to maintain a special recruitment program for individuals with targeted disabilities and to establish specific goals for the employment and advancement of such individuals. For these purposes, targeted disabilities may be considered as a group. Agency goals should be set and accomplished in such a manner as will effect measurable progress from the preceding fiscal year. Agencies are encouraged to set a goal for the hiring of individuals with targeted disabilities that is at least as high as the anticipated losses from this group during the next reporting period, with the objective of avoiding a decrease in the total participation rate of employees with disabilities. Goals, objectives and strategies described below should focus on internal as well as external sources of candidates and include discussions of activities undertaken to identify individuals with targeted disabilities who can be (1) hired; (2) placed in such a way as to improve possibilities for career development; and (3) advanced to a position at a higher level or with greater potential than the position currently occupied.